

Park and Recreation Commission
Regularly Scheduled Meeting
July 5, 2011 Approved Meeting Minutes

Meeting called to order @ 6:30 pm.

Mission statement: To facilitate the development and maintenance of safe and accessible passive and active, park and recreational facilities to meet the identified needs and interests of the residents of East Fallowfield Township, Pennsylvania.

Attendees: Jeanne Berlin (JBe), Jan Bowers (JBo), Brian Carling (BC), Dan Johns (DJ), Peter Massaro (PM), Mike McClintock (MM), Barb Lowe (BL), Ed Porter, Joe P

A. Old Business

1. Meeting Minutes

- a. DJ made a motion to approve minutes from the June 2011 meeting. JBo seconds.
Motion passes unanimously.

2. BOS Meeting

- a. DJ announced the success of the Memorial Day event, thanking those that made it a success. DJ reported on the budget for the event. There was no response from any of the Supervisors.
- b. DJ asked that a representative from the school district water/sewer project attend our meeting. There was no response from any of the Supervisors.
- c. A representative at the BOS meeting reported on the drainage project that will discharge in the park. JBo asked Chris DellaPenna if all of P&R's concerns had been resolved. The representative said yes; Chris DellaPenna said that he wasn't sure. JBo asked for a representative to discuss the sewer project; Supervisors said that BC had already been informed.
- d. BC's explanation to P&R: BC said that the school project involves a gravity-flow system, but will probably need a lift station. BC suggested an underground structure with a building overtop, which could eventually be a permanent bathroom. JBo and JBe had heard that the pump station would be closer to the pond. BC will try to get more information from the Supervisors. JBo will also ask for more information on any planned trail paving at the Rt.82 intersection in order to make sure the plans are consistent with the Master Plan for the park.
- e. Ridgecrest Development: Moser has not presented a plan for trails or tot lot to P&R; Supervisors replied that he will be invited to do so.

3. Park Usage

- a. MM handed out Park and Field Usage Rules, along with P&R comments, for members to review.

4. PECO

- a. BC has drafted a final report and is adding graphics.

5. Pavilion

- a. The pavilion still needs some paving work.
- b. BC asked the Township if there are any reporting requirements. JBo said that Jill is aware.
- c. More money was spent than the two grants provided, and the difference may use up the existing remaining fee-in-lieu of money. DJ reported that the final amount was about \$64,000, not including engineering and bid package.

6. Maintenance (Tag)

- a. Grass seed is not 'taking' around the pavilion.

- b. West side vegetation is getting overgrown and may be too big to “brush hog” and will require chain saws. JBo suggests that he brush hog the grasses, leaving the trees and bushes. BC suggests asking Tag to cut grasses and then P&R will evaluate and decide what else should be done, possibly with Bill Harker’s guidance.
- 7. Vegetative Management Plan
 - a. A written, professional plan may be more readily followed by the Roads Crew.
 - b. JBo said that P&R could hire NLT for \$5,000 (or \$7000 for a more comprehensive plan). A PECO Grant could cover 50% of the cost. It may be subject to competitive bidding. DJ asked if we can get samples of the different levels. Stewardship Assessments would include an inventory of vegetation, prioritization, management of meadows and pond, future plans and invasives.
 - c. BC offered to write a PECO Grant. JBo will try to get more information, samples of NLT reports and possibly a quote.
- 8. Picnic Tables
 - a. Discussion tabled.
- 9. Newsletter
 - a. No report, but articles are due at the end of August.
- 10. Park Day
 - a. DJ shared concerns that there may not be enough P&R volunteers to deal with upcoming sewer and water decisions in addition to planning/carrying out Park Day. JBO suggested that P&R request information from the BOS regarding water/sewer plans affecting the park and ask whether there will be an opportunity for our feedback, particularly in light of our volunteer resources. PM would like to delay the event in order to focus our attention on the water/sewer projects in the park. PM pointed out that there are very few meetings remaining before the event. DJ feels that the Supervisors have the final decision, but P&R has the responsibility of representing the park. MM feels that we need more information about both subjects-sewer plans and J.Carling’s feelings about Park Day. Also, the P&R liaison needs to be our representative to BOS. BL asked for a history of Friends of the Park. PM explained that at one time Friends had 10-15 members. JBo suggests that Jen Carling be involved in the discussion, before a decision is made. BC is concerned with losing traction if the event isn’t held each year and points out that there has already been advertising and interest in the event. BC feels that the event defines the community.
 - b. A decision will be made about the Park Event at the next workshop, after discussion with Jen Carling.
- 11. Landscape Maintenance
 - a. JBo: P&R needs to get together with Bill Harker to discuss management of existing plantings, possibly at a workshop. BC and PM will meet with Bill to walk the areas of concern at the park.
- 12. Reimbursements
 - a. There are no reimbursements due.
- B. New Business**
- 1. Meetings

The next workshop will be July 19 at the park. The next regular P&R meeting is scheduled for August 2, 2011 in the Township Building.
- 2. Motion made by JBo to adjourn. Seconded by BC. Motion passes unanimously to adjourn meeting at 9:24.