

Park and Recreation Commission
December 4, 2007 Unapproved Meeting Minutes

PM made a motion to call the meeting to order at 6:45 pm. The motion was seconded by KH. Vote was unanimous.

Mission statement: To facilitate the development and maintenance of safe and accessible passive and active park and recreational facilities to meet the identified needs and interests of the residents of East Fallowfield Township, Pennsylvania.

Attendance (sign-up sheet). Peter Massaro (PM), Ken Hanson (KH), Jeanne Berlin (JBe), Janet Bowers (JBo)

A. Old Business

1. P&RC meeting minutes

- a. Review and discussion of P&RC workshop minutes from Nov. 13, 2007. JBe made a motion to accept the minutes as presented. The motion was seconded by KH. Vote was unanimous.
- b. Review and discussion of P&RC November 20, 2007 meeting minutes. PM made a motion to accept the minutes as presented. The motion was seconded by JBo. Vote was unanimous.

2. Park Design

- a. Plan review if available – JBo supplied copies of the drawings that were attached to the e-mail from SC received earlier in the day. A cursory review of the drawings by the four people present led to many questions related to the design. It was decided that each member would create their own list of questions based upon the review of the PDF sent by SC. That list of questions was to be returned to PM by Friday, December 7, 2007. Simultaneously with the P&RC review would be the review by Chris Della Penna.
- b. CCCD permit application (initial review for accuracy by JBo) – complete package of drawings was not available for review or discussion.
- c. Playground equipment – discussion about Progressive Products and Materials. This vendor (competitor of the Playworld Structures manufacturer) approached the commission and suggested his product was superior. He claimed that PWS products deteriorate over a short timeline. It was decided to request of PWS a list of locations where their equipment has been installed. The intent is to visit some of the sites and make our own determination about the quality of the equipment.
- d. Third play area design, cost – a brief conversation took place regarding SC position on designing the third play area. PM explained he had recently received an e-mail from SC indicating the cost to design the third play area would be \$1,500.00. Although not formerly voted on, the consensus was to not award this additional work to SC.

3. Discussion on BOS meeting of November 28, 2007 – to be provided by PAM and JBe

- a. The BOS have approved our request to erect plaque at Kyle's Eagle Scout Project location. A budgetary figure of \$250.00 was acceptable.
- b. Mr. Espy Treasurer report did not include the P&RC balance

- c. All three SC invoices were approved.
- 4. Membership
 - a. January's re-organization meeting will include the following individuals, titles, roles
 - i. Chairperson – Peter Massaro
 - ii. Vice Chairperson – Joseph Dietrich
 - iii. Secretary – Jeanne Berlin
 - iv. Treasurer – Ken Hanson
 - v. Member – Janet Bowers
 - vi. Member – Brian Carling
 - vii. Member – Cherlye Hanson
 - viii. Volunteer Participant (this title can be discussed) – Joe Bradley
 - b. JBo volunteered to speak with Mr. Pompo's office as to what title would be appropriate for current volunteer Joe Bradley and others who may wish to join the Commission.
 - c. PM made a motion to submit the list of members and roles as itemized above to the BOS during the December 19th, BOS meeting. The motion was seconded by KH. The vote was unanimous.
- 5. Workshop locations
 - a. It was decided to hold the December 18th meeting at the Township Building, same as always. An impromptu pizza party was planned.
- 6. Peco Grant
 - a. Brian Carling to provide update – no updated provided.
 - i. Meeting at the park at the proposed location of the boardwalk installation on Saturday, December 8th, 9:00 am. Expect a short excursion to a park in Hockessin Delaware where a similar boardwalk was observed. Some design features might be applicable to our installation
 - ii. Permit requirements – the park has been informed by Chotty Sprenkle that a general permit would be applicable for the proposed plan of an elevated boardwalk “crossing” the wetlands. Does not sound as if it will be huge complication.
- 7. Charity golf event to benefit the park – not discussed
- 8. Park and Recreation Commission website
 - a. Discussion on whether personal e-mail addresses should be created and available on the P&R link. A short discussion ensued regarding creating a standard response to questions raised about the progress on the park construction. It was agreed that having personal e-mail addresses accessible through the P&R link would not be a good idea. It was decided that JBe will speak with JBr about creating such a response. JBr will then speak to George Broadbent to determine the practicality of this approach.
- 9. Open discussion – focused mainly on the performance of the Township's Landscape Architect, SC. Disappointment and frustration led to a discussion about whether we should consider severing ties with them at this juncture. Despite these feelings it is not certain that our goal would be more attainable with a switch at this time.

B. New Business

1. Grant for Department of Community and Economic Development – PM informed the group of the Township’s intention to apply for this grant. PM was asked to prepare a letter on behalf of the P&RC that would explain how the Township would benefit from such a grant. PM has volunteered to prepare the letter.
2. Ben Selin’s Eagle Scout Project – Ben indicated during a phone conversation with Peter that he expected to have his Eagle Scout project completed by end of December. KH volunteered to evaluate the finish product when appropriate.
3. Next meeting is scheduled for December 18th.
4. BOS meeting is scheduled for December 19th. Expect presentation by SC/Stantec.

Meeting adjournment (time of adjournment not recorded in the minutes).