



# EAST FALLOWFIELD TOWNSHIP



## Board of Supervisors Reorganizational Approved Meeting Minutes January 2, 2024 at 6:00 p.m.

1. Call to Order, Silent Meditation, and Pledge of Allegiance.
2. Wilson T. Lambert, Jr. stated there was an executive session on December 12, 2023 to discuss legal matters.
3. Swearing in Michael Domboski as Township Supervisor – Judge Nancy Gill.
4. Swearing in Wilson T. Lambert, Jr. as Township Supervisor – Judge Nancy Gill.
5. Elect Temporary Chairperson to start the meeting.

MOTION: Supervisor Nielsen made a motion to appoint Katja DiRado as temporary Chairperson to start the January 2, 2024 Reorganizational meeting. \_Supervisor Lambert seconded.

VOTE: 5-0.

6. Election of Chairperson.

MOTION: Supervisor DiRado make a motion to appoint Wilson Lambert as the 2024 Board of Supervisors Chairperson. Supervisor Wright seconded.

VOTE: 5-0.

7. Election of Vice Chairperson.

MOTION: Chairman Lambert make a motion to appoint John Nielsen as the 2024 Board of Supervisors Vice Chairperson. Supervisor Nielsen DiRado seconded.

VOTE: 5-0.

8. Appointment of Township Solicitor.

MOTION: Supervisor DiRado made a motion to appoint the firm of Siana Law for the 2024 year, at the rate of \$220 per hour for general municipal legal services. Vice Chairman Nielsen seconded.

VOTE: 5-0.

9. Appointment of Township Manager.

MOTION: Supervisor DiRado made a motion to appoint Scott Swichar as the 2024 Township Manager. Supervisor Wright seconded.

VOTE: 5-0.

10. Appointment of Township Treasurer.

MOTION: Supervisor Wright made a motion to appoint Lisa Ionata as the 2024 Township Treasurer. Vice Chairman Nielsen seconded.



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VOTE: 5-0.

11. Appointment of Township Secretary and Township Right to Know Officer.

MOTION: Supervisor Domboski made a motion to appoint Scott Swichar as the 2024 Township Secretary and Township Right to Know Officer. Supervisor Wright seconded.

Vice Chairman Nielsen questioned if someone would be hired for the position.

Township Manager Swichar stated yes.

VOTE: 5-0.

12. Appointment of Administrative Office Assistant.

MOTION: Supervisor Wright made a motion to appoint Denise Verderosa as the 2024 Administrative Office Assistant. Chairman Lambert seconded.

VOTE: 5-0.

13. Appointment of Part-Time Office Assistant

MOTION: Vice Chairman Nielsen made a motion to appoint Sue Sereditch as the part-time Office Assistant. Supervisor Wright seconded.

VOTE: 5-0.

14. December 12, 2023 Board of Supervisors Meeting Minutes

PROPOSED MOTION: Supervisor Wright made a motion to approve the December 12, 2023 Board of Supervisors meeting minutes. Vice Chairman Nielsen seconded.

VOTE: 3-0. Supervisor DiRado abstained. Supervisor Domboski abstained.

15. Establish Monthly Meeting Dates and Times for the Board of Supervisors and Commissions.

MOTION: Vice Chairman Nielsen made a motion to approve the Board of Supervisor's meetings at 6:30 p.m. on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month, the Park and Recreation Commission meetings at 6:30 p.m. on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of the month, the Planning Commission meetings at 6:30 p.m. on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of the month, the Historical Commission meetings at 6:30 p.m. on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of the month, the Environmental Advisory Committee (EAC) at 6:30pm on the 3<sup>rd</sup> Thursday of every month, the Municipal Building Committee on the 4<sup>th</sup> Monday of every month at 6:30PM, Open Space Task Force Meetings on January 25 and April 25, and Open Space Public Meetings on February 29 and May 30. Chairman Lambert seconded.

VOTE: 5-0.



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### 16. Appointment of Justin Gathercole as the Full-Time Road Foreman in the Public Works Department

MOTION: Chairman Lambert made a motion to hire Justin Gathercole as the full-time Road Foreman in the public works department at a rate of \$32.60/hour. Supervisor Wright seconded.\

VOTE: 5-0.

### 17. Appointment of Public Works Department.

MOTION: Chairman Lambert made a motion to appoint the following Public Works employees as presented. Supervisor DiRado seconded.

Public Works Road Foreman	Justin Gathercole – \$32.60/hour
Public Works Laborer	Bill Lewis-\$29.60/hour
Public Works Laborer	Nicklous Guinta-\$ 25.19/hour
Public Works Laborer	John Winters- \$24.60/hour

VOTE: 5-0.

### 18. Appointment of “As needed” snow plowers.

MOTION: Supervisor DiRado made a motion to appoint the following “as needed” snow plow operators as presented, with those with a CDL paid \$21.00 per hour, and the rest of the snow plow operators being paid \$20.00 per hour. Supervisor Wright seconded.

Snow Plow Operator	Dan Mowery – \$21.00/hour
Snow Plow Operator	Joe Gathercole - \$20.00/hour
Snow Plow Operator	Alfred Perine - \$20.00/hour
Snow Plow Operator	Frank Dowlin - \$21.00/hour
Snow Plow Operator	Chris Corle - \$21.00/hour
Snow Plow Operator	Bruce Phillips-\$21.00/hour
Snow Plow Operator	Alex Gambs-\$20.00/hour
Snow Plow Operator	Andrae Reason-\$20.00/hour
Snow Plow Operator	Barry Hoxter-\$20.00/hour

VOTE: 5-0.

### 19. Emergency Services.

MOTION: Supervisor Domboski made a motion to appoint the following Emergency Service employees as presented. Supervisor Wright seconded.

Fire Marshal, Asst. Emergency Management Coordinator – Jim Reagan – \$172.21/quarterly & \$22.00/hour
Asst. Fire Marshal, Emergency Management Coordinator – Anthony Sirna – \$172.21/quarterly & \$22.00/hour



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### 20. Police Department.

MOTION: Supervisor DiRado made a motion to appoint the following Police Officers as presented. Supervisor Wright seconded.

Police Chief	Chad Osborn
Sergeant/Full-Time Police Officer	Brian Simmons – \$49.97/hour
Full-Time Police Officer	Kevin Simmons – \$46.58/hour
Full-Time Police Officer	Richard McAllister – \$46.58/hour
Full-Time Police Officer	John Hewczuk – \$46.58 hour
Full-Time Police Officer	Francis J. O’Donnell – \$46.58/hour
Full-Time Police Officer	John Rappold – \$46.58/hour
Part-Time Police Officer	David Wakeley - \$31.60/hour
Part-Time Police Officer	Sean Marasco-\$27.93/hour
Part-Time Police Officer	Andrew Schreiber-\$27.93/hour
Part-Time Police Officer	Robert Basquill- \$27.12/hour
Part-Time Police Officer	Corey Denton-\$27.12/hour
Part-Time Police Officer	James Grajewski-\$27.12/hour

Vice Chairman Nielsen questioned if the DCED Police Study recommended 5 part-time police officers.

Township Manager Swichar stated that he does not recall whether the report recommends five part-time officers. He will review the report.

VOTE: 5-0.

### 21. Appointment of Police Secretary and Police Right to Know Officer.

MOTION: Supervisor Wright made a motion to appoint Nancy Baker as the 2024 part-time Police Administrative Assistant and Police Right to Know Officer. Chairman Lambert seconded.

### 22. Building Inspector/Code Officer/Zoning Officer.

MOTION: Supervisor Domboski made a motion to appoint Keystone Municipal Services, Inc. as the 2024 Township building inspection, code official, and zoning services. Chairman Lambert seconded.

VOTE: 5-0.

### 23. Supervisor Liaison Appointments.

MOTION: Vice Chairman Nielsen made a motion to appoint the following Board liaisons as presented. Chairman Lambert seconded.

- Township Office – Chairman Wilson T. Lamber, Jr.
- Police Department –Supervisor DiRado
- Public Works Department –Vice Chairman Nielsen
- Emergency Services and Fire Marshal –Supervisor Domboski
- Planning Commission – Supervisor Domboski
- Historical Commission –Chairman Lambert



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Park and Recreation –Supervisor DiRado  
Environmental Advisory Committee (EAC)– Vice Chairman Nielsen

VOTE: 5-0.

24. 2024 State Supervisor’s Association Convention Voting Delegate.

MOTION: Supervisor DiRado made a motion to appoint Chairman Lambert as the 2024 State Supervisor’s Association Convention Voting Delegate, and as alternate Voting Delegate. Supervisor Wright seconded.

VOTE: 5-0.

Note: The PSATS 2024 Annual Educational Conference will be held on April 14-17, 2024

25. WCC Cog – Western Chester County Council of Government – Select Primary & Secondary Delegates.

MOTION: Supervisor DiRado made a motion to appoint Katja DiRado as the Primary Delegate and John Nielsen as the Secondary Delegate of the Western Chester County Cog. Vice Chairman Nielsen seconded.

VOTE: 5-0.

(Note: meetings are the 4<sup>th</sup> Wednesday of the month at 7:00PM)

26. Vacancy Board.

MOTION: Vice Chairman Nielsen made a motion to appoint Joe Heffern as the East Fallowfield Township 2024 Vacancy Board member. Chairman Lambert seconded.

Supervisor Domboski questioned if he could serve on the vacancy board as well as on another committee or board.

There was a board discussion on the matter.

Solicitor Brown stated he would review this matter.

27. Law Offices of John Carnes Jr.

MOTION: Supervisor Domboski made a motion to appoint The Law Offices of John Carnes Jr. as the 2024 Township Zoning Solicitor, at the rate of \$150.00 per hour and approve their 2024 fee schedule. Chairman Lambert seconded.

VOTE: 4-0. Supervisor DiRado abstained.

28. Herbert E. MacCombie Jr. P.E.

MOTION: Supervisor Wright made a motion to appoint Herbert E. MacCombie Jr. P.E. as the 2024 Township Sewer Consultant, and approve their 2024 fee schedule, as presented. Vice Chairman Nielsen seconded.



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Supervisor Wright stated they have been doing a good job.

VOTE: 5-0.

### 29. Traffic Planning and Design.

MOTION: Supervisor Domboski made a motion to appoint Traffic Planning and Design as the 2024 Township Traffic Consultants, and approve their 2024 fee schedule, as presented. Vice Chairman Nielsen seconded.

VOTE: 5-0.

### 30. Township Engineer.

MOTION: Supervisor Wright made a motion to appoint Nate Cline from Pennoni as the 2024 Township Engineer and approve his 2024 fee schedule as presented. Vice Chairman Nielsen seconded.

Chairman Lambert questioned if they are appointing Pennoni or Nate Cline.

Solicitor Brown stated that he feels the intent is to appoint Pennoni. Nate Cline is the representative.

AMENDED MOTION: Chairman Lambert made an amended motion to appoint Pennoni as the 2024 Township Engineer and approve their 2024 fee schedule as presented. Supervisor Wright seconded.

Vice Chairman Nielsen questioned if the engineer would charge to attend the meeting or answer an email.

Township Manager Swichar stated they will charge to attend the meeting and will typically charge to respond to emails as well.

VOTE: 5-0.

### 31. Fee Schedule Resolution 2024-01.

MOTION: Supervisor DiRado made a motion to approve Resolution 2024-01 approving the Township Fee Schedule. Chairman Lambert seconded.

Township Manager Swichar stated there are no changes from the fee schedule approved in December 2023 that increased the trash fee to \$450.

VOTE: 5-0.

### 32. Agricultural Security Commission.

#### a. Appointment of 2024 Chairperson (Board of Supervisor Member).

MOTION: Chairman Lambert made a motion to appoint Wilson Lambert (Board of Supervisor Member) as the 2024 Chairperson of the Agricultural Security Commission. Supervisor DiRado seconded.



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VOTE: 5-0.

MOTION: Vice Chairman Nielsen made a motion to reappoint Jillian Federoff (Resident 4-year term). Supervisor DiRado seconded.

VOTE: 5-0.

MOTION: Supervisor Wright made a motion to appoint Joe Heffern (Resident 2-year term) Vice Chairman Nielsen seconded.

VOTE: 5-0.

MOTION: Chairman Lambert made a motion to reappoint Clarence Rhoades III (Resident 3-year term). Vice Chairman Nielsen seconded.

VOTE: 5-0.

*Wilson T. Lambert, Jr-(Board of Supervisors Member) - Chairperson 2024*  
*Joe Heffern- Resident 2024 to 2025 (2-year term)*  
*Arthur DeLeo – Farmer 2022 to 2026 (5-year term)*  
*Clarence Rhoades III – Farmer 2024 to 2026 (3-year term)*  
*Jillian Federoff – Farmer 2024 to 2027 (4-year term)*

### 33. Zoning Hearing Board.

Resolution to Appoint Eliss Weis as a Zoning Hearing Board member for the term ending December 31, 2026.

MOTION: Supervisor DiRado made a motion to adopt Resolution 2024-2 appointing Ellis Weiss as a Zoning Hearing Board member for the term ending December 31, 2026. Chairman Lambert seconded.

Kathleen Moffitt – Member 2023 to 2025  
Ellis Weiss - Member 2024 to 2026  
Jason Hewson – Member 2022-2024

### 34. Planning Commission.

Motion: Supervisor DiRado made a motion to reappoint Mike Domboski to the Planning Commission for the term ending December 31, 2027. Supervisor Wright seconded.

VOTE: 4-0. Supervisor Domboski abstained.

Motion: Supervisor DiRado made a motion to reappoint Sue Monaghan to the Planning Commission for the term ending December 31, 2027. Vice Chairman Nielsen seconded.

VOTE: 5-0.



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Motion: Supervisor Wright made a motion to appoint Guido Giuntini to the Planning Commission for the term ending December 31, 2025. Vice Chairman Nielsen seconded.

VOTE: 5-0.

Motion: Supervisor DiRado made a motion to appoint Joseph Heffern to the Planning Commission for the term ending December 31, 2026. Chairman Lambert seconded.

VOTE: 5-0.

<i>Michael Domboski</i>	<i>Member</i>	<i>2024 to 2027</i>
<i>Sue Monaghan</i>	<i>Member</i>	<i>2024 to 2027</i>
<i>Guido Guintini</i>	<i>Member</i>	<i>2022 to 2025</i>
<i>Joseph Heffern</i>	<i>Member</i>	<i>2023 to 2026</i>
<i>VACANT</i>	<i>Member</i>	<i>2023 to 2026</i>
Joe Perzan	Member	2023 to 2026
Deborah Stoff	Member	2022 to 2025

Supervisor Domboski requested that meeting minutes be prepared for Planning Commission meetings.

### 35. Park and Recreation Committee.

Motion: Vice Chairman Nielsen made a motion to reappoint Clare Small-McEvoy to the Park and Recreation Committee for the term ending December 31, 2028. Chairman Lambert seconded.

VOTE: 5-0.

Teri Dickinson	Chairperson	2021-2025
Clare Small-McEvoy	Secretary	2024-2028
Fred Weiss	Member	2022-2026
Christen Ali	Member	2022-2026
Robin Barnes Burdik	Member	2023-2027
Stephanie Scotton	Member	2023-2025
Jonathan Egger	Member	2023-2024

### 36. Historical Commission.

Motion: Supervisor DiRado made a motion to reappoint Lee Schlingman to the Historical Commission for the term ending December 31, 2028. Chairman Lambert seconded.

VOTE: 5-0.



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## Board of Supervisors

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Joe McCormick	Chairman	2020 to 2024	5 year term
Sue Monaghan	Secretary	2022 to 2026	5 year term
Connie McLaughlin	Member	2020 to 2024	5 year term
Arthur DeLeo	Member	2022 to 2026	5 year term
Clarence Rhoades, III	Member	2022 to 2026	5 year term
Chad Peterson	Member	2022 to 2026	5 year term
<i>Lee Schlingman</i>	<i>Member</i>	<i>2024 to 2028</i>	<i>5 year term</i>
Vacant	Member	2022 to 2026	5 year term
Vacant	Member	2024 to 2028	5 year term

#### 37. Environmental Advisory Committee (EAC)

MOTION: Supervisor DiRado made a motion to appoint Scott Swichar, Joe Heffern, John Nielsen, Teri Dickinson, Dead Madsen, Tanner Burns, Jeanne Berlin, and Katja DiRado to the Environmental Advisory Committee (EAC) with the term ending 12/31/2024. Supervisor Domboski seconded.

Supervisor DiRado questioned if it is customary for members to have a one-year term.

Township Manager Swichar stated that the one-year term was done by resolution.

VOTE: 5-0.

Scott Swichar	Member 2024 to 2024	1-year term
Joe Heffern	Member 2024 to 2024	1-year term
John Nielsen	Member 2024 to 2024	1-year term
Teri Dickinson	Member 2024 to 2024	1-year term
Deane Madsen	Member 2024 to 2024	1-year term
Tanner Burns	Member 2023 to 2024	1-year term
Jeanne Berlin	Member 2024 to 2024	1-year term
Vacant	Member 2024 to 2024	1-year term
Katja DiRado	Alternate Member 2024 to 2024	1-year term

#### 38. Municipal Building Committee

MOTION: Supervisor Domboski made a motion to reappoint Jennifer Wright, Wilson Lambert, Katja DiRado, Mike Domboski, Brian Simmons, and Scott Swichar to the Municipal Building Committee with the term ending 12/31/2024. Supervisor Wright seconded. (5 members maximum)

Supervisor Domboski questioned if there can be three supervisors on this committee.

Solicitor Brown stated that this would comply with the Sunshine Act.

VOTE: 5-0.

Jennifer Wright	Member 2024 to 2024	1-year term
Wilson Lambert	Member 2024 to 2024	1 year term



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Katja DiRado	Member 2024 to 2024	1 year-term
Mike Domboski	Member 2024 to 2024	1 year-term
Brian Simmons	Member 2024 to 2024	1 year-term
Scott Swichar	Advisor	1 year-term

39. United Construction Code Township Representative and Alternate.

MOTION: Supervisor DiRado made a motion to appoint Joe McCormick as the Township Uniform Construction Code (UCC) representative. Chairman Lambert seconded.

Vice Chairman Nielsen questioned the purpose of the position.

Township Manager Swichar stated that he would decide appeals related to decisions of the zoning officer.

VOTE: 5-0.

40. Elected Auditors.

The Township Board of Auditors shall hold an organization meeting on Wednesday, January 3, 2024 at 6:00 p.m. at the Township building.

Vacant	2024 to 2025	2 year unexpired term
Sharon Scott	2022 to 2027	Full Term
Ayoade Ojikutu	2020 to 2025	6 year term

Note: In 2021, Ms. Scott won the 2-year unexpired seat and the Full term but can only accept one position. For the 2-year unexpired term (2022 to 2023), the Township should appoint someone to fill the term until the next Municipal Election.

Note: Daniel Lemelin was the winner for Elected Auditor (2-year unexpired term) in East Fallowfield Township. The county has not yet received the required paperwork back from him.

Vice Chairman Nielsen questioned the role of the elected auditor.

Treasurer Ionata provided an overview of the position.

Solicitor Brown stated that the elected auditors could establish wage rates for supervisors who are also employees.

41. Tax Collector 4-year term

Barbara Ann Henry 2022 to 2025 4 year term

42. Constable 6 year term

Tammy Marie Corlessa 2022 to 2027 6 year term

43. Designated Banks.



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MOTION: Chairman Lambert made a motion recognizing Fulton Bank, PLGIT and Meridian Bank as the Township designated banks. Supervisor DiRado seconded.

Vice Chairman Nielsen questioned the purpose of PLGIT and how interest is calculated.

Treasurer Ionata stated that PLGIT is the investment arm for government. The Township will transfer \$500,000 into one of their accounts. The account will earn about 5%. The principal is protected.

VOTE: 5-0.

#### 44. Payment Authorizations.

MOTION: Chairman Lambert made a motion to approve the Payment Authorizations for the period of December 13, 2023 through January 2, 2024 in the total amount of \$341,078.50 as presented. Supervisor Wright seconded.

Vice Chairman Nielsen questioned if the check to Waste Management will be the final payment.

Treasurer Ionata stated yes.

Township resident Nina Petro questioned how the township transitioned to a new hauler.

Township Manager Swichar stated that the township put the program out to bid and Blosenski was the low bidder.

Treasurer Ionata stated that the current agreement with Blosenski is higher than the contract with Waste Management.

There was a board discussion.

VOTE: 5-0.

#### 45. Purchase of 2024 Ford Interceptor Police Car

MOTION: Supervisor DiRado made a motion approving the purchase of a 2024 Hybrid Ford Interceptor Police Car from Whitmoyer Ford in the amount of \$46,750 under the PA Costars program from the Township's Capital Fund. Supervisor Wright seconded.

Supervisor Wright questioned if the purchase would include outfitting as well.

Township Manager Swichar stated the cost does not include outfitting.

Vice Chairman Nielsen questioned the number of hybrid vehicles and if there are any issues with them.

Mr. Swichar stated that this will be the third hybrid vehicle.

Chief Osborn stated that they had an issue with obtaining parts.

VOTE: 5-0.

#### 46. 2024 Bidding Thresholds

Mr. Swichar provided the following bidding thresholds for 2024:



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- Contracts or purchases under \$12,600 require no formal bidding or price quotations.
- Contracts or purchases between \$12,600 and \$23,200 require three written/telephonic price quotes.
- Contracts or purchases **greater than \$23,200** require formal bidding and public notice.

Supervisor Wright questioned if the numbers are set by the state.

Township Manager Swichar stated yes.

Vice Chairman Nielsen questioned if the township is required to accept the lowest bid.

Township Manager Swichar stated the Township is required to accept the lowest qualified bid.

#### 47. Community Project Funding Update (Informational)

Mr. Swichar stated that the Township had applied for architectural and engineering expenses for a new township building. The Township had requested \$500,000 in funding. Representative Houlahan supported the project and moved the project to the House Appropriations Committee. No decisions have been made yet on the funding. Mr. Swichar hopes a decision will be made in the spring.

#### 48. Submission of Grant Application to Redevelopment Assistance Capital Program (RACP)

Mr. Swichar stated that the grant would pay for 50% of construction costs for a new township building. The grant will not pay for engineering expenses. Representative Sappey and Senator Comitta support the project. The grant program is highly political. The grant is due next Friday. Mr. Swichar stated that the township would still need to consider additional grants and long-term financing to fund this type of project.

**MOTION:** Supervisor Wright made a motion authorizing the Township Manager to submit a grant application to the Redevelopment Assistance Capital Program (RACP) for grant funding for a new municipal building. Chairman Lambert seconded.

Supervisor Wright questioned if there is a match required.

Township Manager Swichar stated that there is a 1:1 match. The match could come from the township's capital fund or from long-term financing.

Vice Chairman Nielsen questioned interest free bonds as a possible match and discussed the infrastructure bill.

Supervisor DiRado questioned if the match must come from construction.

VOTE: 5-0.

#### 49. Zoning Hearing Board Application Received for 30 Lloyd Street (Informational)

Mr. Swichar stated that a zoning hearing board application was received for Lloyd Street. The Planning Commission will review next Monday, and the zoning board hearing is scheduled for January 10 at 7:00PM

#### 50. A Resolution Approving the Adoption of Revisions to the Employee Handbook/Personnel Manual for East Fallowfield Township



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Mr. Swichar stated that the policy's intent is to make sure employees are treated fairly. The policy had been reviewed by the Township Solicitor.

MOTION: Supervisor Domboski made a motion to approve Resolution No. 2024-3 approving the adoption of revisions to the Employee Handbook/Personnel Manual to establish an anti-nepotism policy for East Fallowfield Township. Supervisor Wright seconded.

Supervisor Domboski questioned if the policy affects any specific situations.

Township Manager Swichar stated that an employee could not supervise a relative.

There was a board discussion on the matter.

Nina Petro, township resident, questioned the policy.

Joe Heffern, township resident, stated there is discretion as the policy could be waived by the Board.

VOTE: 5-0.

### 51. Vacancy Board.

Solicitor Brown stated that the only eligibility requirement is that the member be an elector registered to vote in the Township. There is no incompatible office, however they cannot also be a board member.

MOTION: Chairman Lambert made a motion to appoint Joe Heffern as the East Fallowfield Township 2024 Vacancy Board member. Supervisor DiRado seconded.

VOTE: 5-0.

### 52. New Business

Vice Chairman Nielsen stated that the EAC will provide an annual report. He stated that the West Chester Area Green Team is having a party. There is a rally at the courthouse on April 20. He is trying to establish a similar group through the COG.

Supervisor DiRado questioned if the Township is having an appreciation dinner this year and whether People's Hall completed the ceiling work. She also questioned the status of the Bicentennial Celebration.

Joe Heffern, Township resident stated that he believes the tour will come through the Township in 2024.

Vice Chairman Nielsen stated that the drywall work was not completed. They are looking for someone to finish the work.

### 53. Public Participation.

Nina Petro, Township resident questioned if the audio system is being used and questioned how to find township meeting minutes on the website. She questioned if meeting times could be posted on the township sign.



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Vice Chairman Nielsen questioned if the meeting time for the reorganization meeting is set by state law.

54. Adjournment.

MOTION: Supervisor DiRado made a motion to adjourn the January 2, 2024 Reorganizational Meeting at 7:16PM. Vice Chairman Nielsen seconded.

VOTE: 5-0.